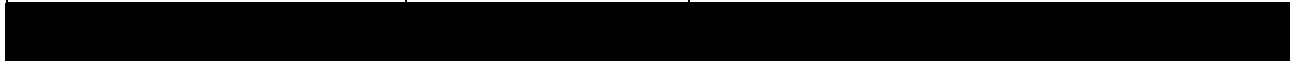**UNIVERSITY OF SARGODHA**

ON-CAMPUS INTERNSHIP PROGRAM (OCIP)

(CORRIGENDUM)

Call For Interns

Applications for the Full Time Internships under "On-Campus Internship Program Badge VIII" are invited from University of Sargodha Graduates (students who have completed degree from University of Sargodha as a regular student).

Office	Number of Positions & Status	Specific Skills
Office of Research, Innovation & Commercialization (ORIC) • **Social Media Handler/Manager 01** Preferably female • **For research related activities (Social Science Discipline) -01** • **For research related activities (Science Discipline) -01**	• 03 Male/ Female	**for Social Media Handler/Manager:** • Expert in social media handling. • Expert in IT (Office management, programming etc). • Proficient in using graphic designing software (i.e. Coral Draw, Photoshop etc). **for Research related activities:** • Expert in dealing with research related activities. • Expert in IT (Office management, programming etc). • Expert in content writing
Office of the Director Academics	• 01 Male/Female (Preferably Male)	• CS &IT, English, Statistics, Economics, Business and Commerce graduates will be preferred. • Computer skills & Language skills preferably writing skills.
Financial Aid Office	• 02 Male/ Female	Computer Skills & Language Skills preferably writing skills.
Pakistan Institute of China Studies (PICS)	• 02 Females	Excellent communication skill and have knowledge of administrative work.
Facilitation Center	• 05 Male /Female	• Computer Science, Economics, Business graduates will be preferred • Fully conversant with computer skills.
Counseling Center	• 02 Male/Female	• MS/M.Phil. Clinical, ADCP program is required. • Preference will be given to those who will have internship/placement experience in hospitals or mental health units and possess from skills in counseling center.
Public Relations Office	• 02 Male/Female	• Mass Communication, Urdu, English graduates will be preferred. • Urdu content writing for news & reports, English content writing for news & reports, Have skills of photography & skill of adobe Photoshop(having personal camera is mandatory), video editing in adobe premiere or any other editing software, Having skill in MS office & InPage.
Media Development Center • **Content writer English -02** • **Video Editor/NLE -01** • **Graphic designer-01** • **Animator-01**	• 06 Male/Female	Technical expertise regarding given fields.

• **Video Grapher-01**		
Wazir Agha Library	• 05 Male/ Female	• Fully conversant with computer skills. • Preference will be given to those applicants who have library-related information.
Career Development Center	• 02 Male/ Female	Graphic Designing skills.
Lincoln Corner	• 01 Male / Female	English Communication & Office management skills.
Waheed Wain Incubation Center (WWIC)	• 02 Male /Female	Having knowledge in graphic designer, photographer, social media marketing, content writer, management skills, communication skills.
Directorate of External Linkages	• 01 Male / Female	English Communication & Office management skills.
Agriculture Farm College of Agriculture UOS	• 01 Male /Female	Technical expertise regarding given fields.

General Instructions:

- Applicant must be graduate from University of Sargodha as a regular student (up to three years after graduation i; e 2021 to onwards) Minimum 2.50 CGPA.
- Candidates must apply Online. The prescribed application form can be accessed from the link : https://rb.gy/51kfly
- One applicant can apply for only one category/office.
- Last date for submission of online application is 30-11-2023.
- Services of interns after selection can be terminated on 07 days quit notice on the basis of monthly evaluation.
- Placement of interns can be changed at the time of appointment or during the internship period by the Competent Authority.
- Interns who have already availed the opportunity of internship under On-Campus Internship Program, are not eligible to apply.
- All interns will have to follow the rules & regulations of University of Sargodha.
- Intimation for test/interview will be made only through email provided by applicants in application form.

Career Development Center, University of Sargodha

cdc@uos.edu.pk Phone 048-9230811-815 ext- 105 Direct # 048-9230392

University website www.uos.edu.pk